



2025 Warialda Honey Festival

Stallholder Application Form

Saturday 13 September 2025 from 10:00am – 3:00pm

Warialda Town Square and part of Hope Street

Event Name	2025 Warialda Honey Festival		
Business Name (if applicable)			
Contact Person			
Contact Phone Number			
Email			
Street or Mailing Address			
Town		State	
Postcode			
ABN (if applicable)			

Please provide a brief product or service description and detail any equipment that you will be using:

**** NB Powered sites are NOT available due to change of venue from previous years ****

Do you have your own Gazebo (please bring it on the day)

Yes ☐ No ☐

Unfortunately, we are unable to supply Gazebos for use so please source your own if need be.

Other e.g. own generator or your preferred location

Yes ☐ No ☐

PLEASE BE AWARE PREFERRED LOCATION MAY NOT BE AVAILABLE

Please specify:

STALLHOLDER PRICING SCHEDULE

Stall Site	Cost Per Site	No of Sites	Total \$
3 metres x 3 metres	\$10.00		
Total Amount Due			\$

Stall Application Checklist – Please Tick applicable areas

Public Liability – Certificate of Currency attached (ALL STALLHOLDERS ARE REQUIRED TO SUPPLY A CURRENT COPY OF PUBLIC LIABILITY INSURANCE WITH A MINIMUM OF \$20million PUBLIC LIABILITY. Please also provide evidence of Geographical or Territorial Limits when submitting paperwork, this is usually noted in a Policy Schedule or your insurance provider can provide you this information in an email)

Yes ☐ No ☐

Event Food Business detail form – Link to form online <https://bit.ly/2VQwNic>

Yes ☐ No ☐ Not applicable ☐

Retail Food Business detail form – Link to form online <https://bit.ly/2Xv6zIH>

Yes ☐ No ☐ Not applicable ☐

Food safety certificate/s (if applicable) attached

Yes ☐ No ☐ Not applicable ☐

Working with Children declaration (if applicable)

Yes ☐ No ☐ Not applicable ☐

This application, a copy of your public liability insurance and any other applicable form/s as well as payment or proof of payment are to be emailed to Karen Withers and Courtney Loosemore at gmc@gwydir.nsw.gov.au

All relevant forms must be received by Wednesday 3rd September 2025. No late submissions will be accepted.



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TERMS & CONDITIONS

SETUP: from 7:00am to 9:45am

GOODS: The stallholder is not permitted to sell any second-hand electrical appliances.

ALLOCATED AREA: The stallholder must only trade within the site allocated, and site locations will not be amended on the day.

WORKING WITH CHILDREN: If stallholders are working with children, a declaration must be completed and submitted with this application.

STALL HOLDERS: must bring their own table, chair, shade and weights for gazebos.

SITE SET UP: Stallholders must set up their display/stall in a safe work manner.

VEHICLE MOVEMENT: Gwydir Shire Council staff require you to complete your set up prior to the event commencing and move your vehicle out of the event space. Please note there is no vehicle access in the Warialda Town Square, items to be carried to stall site – unless your site is on the bitumen (there will be a road closure in place).

RISK ASSESSMENT: Stallholders must abide by any direction given to them by Gwydir Shire Council staff in relation to risk management.

WORK HEALTH & SAFETY - It is a requirement that all stallholders comply with the current Work Health and Safety legislation.

FOOD SERVICE OPERATORS – It is a requirement that food service operators are to comply with food safety standards and supply all applicable forms with this application.

REFUNDS - No refunds will be given due to cancellation of the event.

I have read and agree to the above Terms and Conditions of this application

Name (please print): _____ **Signature:** _____

Date: _____

OFFICE USE ONLY	
Date Application Received	
Public Liability Received	
Food Safety Certificate Received	
Event Food Business detail form Received	
Retail Food Business detail form Received	
Working with Children Declaration Received	
Confirmation Notification Method & Date	
Receipt Number	
Content Manager Container S6674	CM 25/_____



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Access to Forms

Event Food Business Detail Form – Online <https://bit.ly/2VQwNic> or from Gwydir Shire Council Offices in Bingara and Warialda.

Retail Food Business Detail Form – Online <https://bit.ly/2Xv6zIH> or from Gwydir Shire Council Offices in Bingara and Warialda.

Working with Children Declaration - <https://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check>

These forms will open as a downloaded PDF or a Webpage.

PAYMENT DETAILS

Direct Deposit

If using this method, please notify Gwydir Shire of payment via email or mail

BSB	Account Number	Account Name	Reference
082 649	509 547 471	Gwydir Shire Council	2025 Warialda Honey Festival – Insert Your Name

Credit Card Payment

Credit Card Details	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Expiry		CSC													
Name on Card (Print)																	
Card Number																	

This payment page of the application is to be destroyed after receipting.