



2025 Bingara Orange Festival – Saturday July 5TH, 2025 From 10.00am | Maitland Street. Bingara

Before completing Stall Application, *please CAREFULLY read ALL REQUIREMENTS on this page*** plus ALL TERMS and CONDITIONS on PAGE 2, SIGN and DATE application.**

All Stall Holders - Public Liability Insurance	REQUIRED: for all stall holders	Public Liability Insurance - Certificate of Currency – please provide evidence of territorial limits
Event Food Business detail form	REQUIRED: If applicable	Event Food Business detail form – Link to form online https://bit.ly/2VQwNic
Retail Food Business detail form	REQUIRED: If applicable	Retail Food Business detail form – Link to form online https://bit.ly/2Xv6zIH
Food safety certificate/s	REQUIRED: If applicable	Food safety certificate/s
Working with Children Check	REQUIRED: If applicable	Working with Children Check

All the above, where applicable, along with this application, as well as **PAYMENT via CREDIT CARD or DIRECT DEPOSIT or PROOF of PAYMENT** are to be **MAILED** to Gwydir Shire Council, PO Box 5 BINGARA NSW 2404 or **EMAILED** to gmc@gwydir.nsw.gov.au **no later than close of business on Wednesday 25 June 2025.**

Event Name	2025 Bingara Orange Festival			
Business Name (if applicable)				
Contact Person				
Contact Phone Number				
Email				
Street or Mailing Address				
Town		State		Postcode
ABN (if applicable)				

Please provide a description of your product or service and detail any equipment that you will be using:

**** Please note - NO Powered sites AVAILABLE plus under covered sites CANNOT be guaranteed**

If you have your own Gazebo please bring it on the day –

Yes ☐

If you have your own Generator please bring it on the day –

Yes ☐

Please specify preferred location: **PLEASE BE AWARE PREFERRED LOCATION MAY NOT BE AVAILABLE**

STALLHOLDER PRICING SCHEDULE

	Size of Site	Cost Per Site	No of Sites	Total \$
Local stallholder (residing within Gwydir Shire)	3 metres x 3 metres	\$20.00		\$
Out of town stallholder (residing outside Gwydir Shire)	3 metres x 3 metres	\$45.00		\$

**To specify preferred location please call Tina on 0458 209 507 –
PLEASE BE AWARE PREFERRED LOCATION MAY NOT BE AVAILABLE**

Terms and Conditions

The **Bingara Special Events Committee** will endeavour to but cannot guarantee product / service exclusivity on the day.

SETUP: from 7:00am – Event from 10:00am

GOODS: The stallholder is not permitted to sell any second-hand electrical appliances.

ALLOCATED AREA: The stallholder must only trade within the site allocated, and site locations will not be amended on the day.

WORKING WITH CHILDREN: If stallholders are working with children a working with children's check must be completed and submitted with this application.

STALL HOLDERS: must bring own table, chair, and shade plus extension cord - if required.

All extension cords and appliances must show current tag and testing.

SITE SET UP: Stallholders must set up their display/stall in a safe work manner.

Set up is not to impede traffic.

VEHICLE MOVEMENT: The committee recommend that you complete your set up and move your vehicle to the designated parking area prior to Event commencement.

RISK ASSESSMENT: Stallholders must abide by any direction given to them by the committee and Gwydir Shire Council staff in relation to risk management.

WORK HEALTH & SAFETY - It is a requirement that all stallholders comply with the current Work Health and Safety legislation.

FOOD SERVICE OPERATORS – It is a requirement that food service operators are to comply with food safety standards and supply all applicable forms with this application.

REFUNDS - No refunds will be given due to the cancellation of the event.

Stall Application Checklist – Please Tick applicable areas

Public Liability Insurance – Certificate of Currency attached	Attached: - Yes <input type="checkbox"/>
Event Food Business detail form - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Retail Food Business detail form - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Food safety certificate/s - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Working with Children declaration - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>

I have read and agree to the above Terms and Conditions of this application.

*** Name (please print): _____

*** Signature: _____

Date: _____

OFFICE USE ONLY	
Date Application Received	
Public Liability Received	
Food Safety Certificate Received	
Event Food Business detail form Received	
Retail Food Business detail form Received	
Confirmation Notification Method & Date	
Working with Children Declaration received	
Receipt Number	
Content Manager Container S _____	CM_____ / _____

ACCESS to FORMS

Event Food Business Detail Form – Online <https://bit.ly/2VQwNic> or from Gwydir Shire Council Offices in Bingara and Warialda.

Retail Food Business Detail Form – Online <https://bit.ly/2Xv6zIH> or from Gwydir Shire Council Offices in Bingara and Warialda.

Working with Children Check - <https://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check>

These forms will open as a downloaded PDF or a Webpage.

PAYMENT DETAILS

Direct Deposit

If using this method, please notify Gwydir Shire of payment via email or mail			
BSB	Account Number	Account Name	Reference
082 649	509 547 471	Gwydir Shire Council	Bingara ORANGE FESTIVAL – Insert Name

Credit Card Payment

Credit Card Details	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard		Expiry		CSC										
Name on Card (Print)															
Card Number															

This payment page of the application is to be destroyed after receipting.